## CCBC Conceptual Design - Phase 1

PHASE 1 -- Conceptual Design Phase

- Develop project program requirements in collaboration with Owner.
- Establish general design concepts for project.
- Provide preliminary evaluation of Owner's program, schedule and construction budget.
- Review with the owner alternative approaches to design and construction of the project.
- Based on the mutually agreed-upon program, schedule and construction budget requirements, the architect
shall prepare, for the Owner's approval, Conceptual Design Documents as indicated below:
- Site Plan
- Floor Plans
- Exterior Elevations
- Phasing Plan
- Building Rendering
- Additional 3D views as necessary to describe the project
- Opinion of Probable Cost

PHASE 2 -- Design Development Phase: To be provided as a separate fee if required
PHASE 3 -- Construction Documents Phase: To be provided as a separate fee if required
PHASE 4 -- Bidding \& Negotiating Phase: To be provided as a separate fee if required
PHASE 5 - Construction Administration Phase: To be provided as a separate fee if required

Additional Services: It may become necessary after completion of the initial Conceptual Design to incorporate changes to the contract scope to accommodate changes in the project program and /or other requirements. These changes will be made on time and material basis and billed to the Owner per the attached billing rate schedule for additional services.

- Provide revisions to approved documents when requested and approved in writing by the Owner.
- These services shall not be provided without prior written approval by the owner.

This is the scope of services for the Project. Should there be additions to this scope of services, those services shall be compensated for additional fee.


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